

**Minutes  
of the  
6<sup>th</sup> BOG Meeting  
for**

**TEQIP-III**

Technical Education Quality Improvement Programme

**Of**

**PARALA MAHARAJA ENGINEERING  
COLLEGE, BERHAMPUR.**

Held on

14/08/2019, 11:00 PM

at

2<sup>nd</sup> Floor Conference Hall,  
Academic Building, PMEC Berhampur.

PARALA MAHARAJA ENGINEERING COLLEGE, BERHAMPUR

6<sup>th</sup> MEETING OF BOARD OF GOVERNORS(BOG) OF TEQIP-III  
Date: 14.08.2019 Time: 11.00 AM  
Venue: Conference hall, 2<sup>nd</sup> Floor, PMEC Berhampur

Minutes

TEQIP/BOG-6/6.1 Confirmation of the minutes of the 5th BOG held on 27th June 2019.

The Minutes of the 5<sup>th</sup> Bog was accepted as there were no comments were recieved.

TEQIP/BOG-6/6.2 Action taken on the recommendations made in the minutes of the 5th BOG and review thereof.

TEQIP/BOG-2/2.20 Board had suggested to request OPTCL for permission to get connected for electricity from TATA hospital Feeder.

In view of the extraordinary delay, the Board suggested that the Principal to get the quotation for the direct line and submit the same for financial approval to Govt by 16<sup>th</sup> of August 2019 without waiting for the TATA Feeder Line.

TEQIP/BOG-2/2.22 The Board asked Principal to take fresh initiative and request BPUT for recruitment of 13 nos of created posts and pursue the govt. for creation of regular post for supporting staff:

As per suggestion of the board the present sanctioned positions of supporting staff as per attached Annexure – 1 be submitted to the Govt for filling the positions through Staff selection committee and if the process is delayed more than 3 weeks than SDTE Dept would be requested to get the necessary permission from the Govt for the selection to be done directly by the college.

TEQIP/BOG-2/2.25 Further Recommendation of BOG to have an eco-friendly campus with own system of solid waste management (both wet and dry), renewable energy systems, rain water harvesting in all the buildings, recycling of water, hot water dish wash and plantation of trees.

As regards to the Rain Water Harvesting, it was reported to BoG that the PwD department advised that the soil being "Black Cotton Soil", water harvesting is not feasible. The BoG disagreed with this advice. Dr. Ajay Kumar Nayak suggested to contact Water Harvesting Board/ Soil conservation department for the Rain Water harvesting plan. The Board also suggested to develop a 1-2 acres of City Forest.

In regards to the solid waste management the BoG suggested that action should be taken without any further delay.

In regards to renewable energy the Principal has stated that a detailed plan for roof top solar harvesting plant is being worked out and it will be presented in the next BoG.

*R/S*  
15/8/2019

*H/M*

Action – Principal

TEQIP/BOG-2/3.21 BOG desired to have the copy of all correspondences regarding implementation of 7<sup>th</sup> Pay revised consolidated salary to supporting staff placed in the forthcoming meeting.

Dr. Ajay Kumar Nayak stated that the Govt has already issued a letter dated ----- from the Govt for implementation of the consolidated payment as per 7<sup>th</sup> pay commission revision for contractual supporting staff. In view of the above the Board suggested that the said salary of the supporting staff be disbursed prospectively from August 2019 to the contractual staff under intimation to BPUT and Govt of Odisha.

TEQIP/BOG-3/3.6.4 The progress on procurement of Interview/ Viva Lab:

The Procurement of the Viva Lab Software has been completed. For effective implementation the Board suggested that HOD HSSM Dr. Subhashree Panda be assigned as in charge of Viva Lab and all the Faculty of English Language should be entrusted with the operation of the software with the support of the company.

TEQIP/BOG-4/4.4.3 Key points to be taken care in GATE and Employability training as suggested by BOG:

Action Taken

A meeting of HOD council was held on 19<sup>th</sup> July 2019 to analyze the last year's poor result in GATE. A few reasons for the above failure were identified which was further reinforced by student's feedback (Annexure II-1)

The Board has commented that the college should not totally depend on external agencies for GATE training. There is a need for internal teaching system to prepare the students for GATE Exams.

TEQIP/BOG-4/4.5.1 Allocation of SPACE to CTTC Bhubaneswar for proposed Tool Center from existing space in P MEC as an interim measure.

It is noted that CTTC has identified space in ITI Berhampur for establishing the regional center being close to the city.

TEQIP/BOG-4/4.5.2 Suggestion of BOG for IOT based 5 axis CNC Milling Machine:

The Proposal of 3axis CNC Milling Machine was not accepted by the Board. The Board suggested that the college should procure the high speed 5 axis CNC Milling Machine even at a higher price and Principal stated that he will try to identify internal resources for this purpose or move the Govt to provide the additional funds if required.

Action – Principal

TEQIP/BOG-4/4.5.4 Setting up of a Centre of Excellence and Research lab on rare earth material at P MEC:

Action Taken:

BoG Chairman and Principal visited IREL and had discussions with Mr. Jaganathan Chief General Manager (IREL), and discussed the issue.

*Handwritten signature*  
15/8/2019

*Handwritten signature*

It was agreed that a seminar will be organized jointly by PMEC, IREL and IISER with a focus on Rare Earth materials downstream products and applications, for this the CGM IREL stated that November could be a good time to organize the seminar, he further stated head of the R & D unit of the IREL is identified for this purpose.

This Matter was discussed in the BoG, 8<sup>th</sup> and 9<sup>th</sup> of November were found to suitable for the proposed seminar. Principal was requested to contact IREL and IISER to check the suitability of the dates for the seminar. Dr. Ajay Kumar Nayak stated the Industries Dept and MSME Dept of the Govt would actively participate. Further on this the Board suggested to find suitable industrialists for participation. DMRL & BARC need to be approached for active participation. A team should be formed within PMEC to organize the seminar. IISER and IREL should be approached to identify members for organizing the proposed seminar

**TEQIP/BOG-6/6.3.1 Temporary engagement of Accounts and Establishment personnel for the quarter July-September 2019.**

Item Discussed and Ratified.

**TEQIP/BOG-6/6.3.2 Expenditure for the quarter April-June 2019**

The incurred expenditure in the quarter is placed at annexure III-2 for kind perusal and ratification by BOG.

Item Noted. The BoG stated that urgent actions be taken to meet the target of spending 70% of the allocation by 15<sup>th</sup> Sept, so that a additional allocation can be received from NPIU.

**TEQIP/BOG-6/6.3.3 GATE Training to selected agency Engineers Circle Education Pvt. Ltd.**

The evaluation modality prepared by the review committee GATE for technical qualification is placed at annexure II-3 for kind perusal and ratification by BOG.

**TEQIP/BOG-6/6.4.1 Action plan Quarter III (October-December 2019)**

Action Plan to be updated with the suggestions from the Board.

**TEQIP/BOG-6/6.4.2 Employability training to first year and final year students**

The Board suggested that training should be provided to 1<sup>st</sup> & 2<sup>nd</sup> Year students in the are of Communication and Behavioral Skills.

The 7<sup>th</sup> BoG is scheduled to be held on 9<sup>th</sup> November 2019.

**TEQIP/BOG-6/6.2 Establishing Center of Excellence in Renewable Energy with the support from CSIR-NAL**

The status report of WISH under procurement from CSIR-NAL along with the plan of action(Annexure) for a long-term association between PMEC and NAL was presented and it was agreed that suggestions from NAL needs to be pursued in regards to Research projects, Training etc be pursued.

**TEQIP/BOG-6/6.3 Funding faculties for Research Projects**

A proposal(Annexure VI-3) of research project from Dr. Bhagabat Panda Asso. Prof. Electrical Engineering is received.

R/K/C  
15/11/2019

H/M/S

It was agreed that a Committee be formed with members from outside PMEC be formed for evaluation of the proposal. It was decided that a amount of Rs. 2 Lacs could be given for projects but more could be sanctioned upon recommendation from the committee on a case to case basis.

#### TEQIP/BOG-6/6.4 Creation of four funds.

As per the non academic reform(Annexure VI-4 page no 91 of PIP manual TEQIP), four funds named as corpus fund, faculty development fund, equipment replacement fund and maintenance fund are to be created in order to continue the development work beyond the project period as well. The 8% of generated revenue of the institute is to be transferred mandatorily to the above said funds(2% to each fund).

#### TEQIP/BOG-6/6.5 Supporting the students having internship inside state

Guideline to support the students undergoing internship outside state is available with approval from BOG.

But it is found that a good no of students have completed internship inside Odisha. A few out of them have gone for internship in their home town. A daily allowance of Rs 100/- as a financial support to the students undergoing internship.

Board suggested to give Rs 3000/- to such students.

Due to want of time the remaining Items could't be discussed. Board suggested to place those items in the 7<sup>th</sup> Meeting.

#### Items Discussed with Permission of the Chair.

There was a workshop conducted by Er. Kalyan Kumar Banerjee, Co-founder Mindtree and Er. Anand Ladi Rao, Senior Vice President Mindtree to improve the effectiveness of the teaching & Learning process. It was felt that having Er. Kalyan Kumar Banerjee, Co-founder Mindtree as a member of the BoG will add value to the college BoG has suggested that he should be made a member of the Board, pending this action he could be made a permanent invited member to the BoG meetings.

#### Action - Principal

The Board has suggested to make all the classrooms, smart classrooms and for this the board has asked Mr. Aditya Prasad Das to identify potential suppliers and proceed with procurement process at the earliest and present the same before this board by the next BoG.

#### Action - Mr. Aditya Prasad Das

The Chairman of the Board has shared the ongoing discussion with NASSCOM for visiting the college for strengthening the college for upgrading the laboratories to industry standard 4.0.

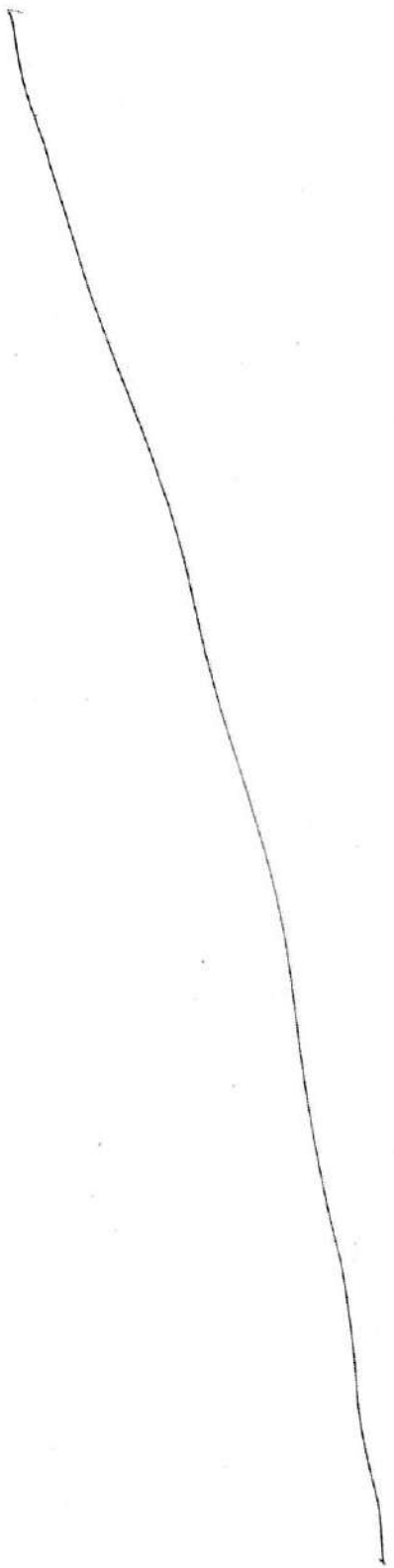
#### Action - Chairman BoG

The board was informed by Dr. Ajay Kumar Nayak about Tech Mahindra coming up with the Joint venture with CET Bhubaneswar for research and training of 30 student batches. The Chairman has agreed to pursue with Tech Mahindra for which the contact details of the representatives of Tech Mahindra shall be shared by Dr. Ajay Kumar Nayak.

R/K  
15/8/2019

*[Handwritten signature]*

Action - Dr. Ajay Kumar Nayak



R/KC  
15/8/2019

(Handwritten signature)